



# **SCHOLAR ASSESSMENT FORM**

## **APPLICATION INSTRUCTIONS**

Welcome to JED Foundation. We are here to assist you in the application for the JED Scholar Program. Take note of the instructions below before filling in the assessment form.

### **SECTION A -APPLICANT INFORMATION**

1. Complete with JED Scholar potential beneficiary details.

### **SECTION B: APPLICANT EDUCATION HISTORY**

2. It is important that you complete this section fully. Take note that you need to submit copies of the most recent academic report of the applicant.

### **SECTION C -GUARDIAN INFORMATION**

3. This section should be completed with details of the primary caregiver or guardian of applicant. Additionally, list the contact name and details of a secondary person that can be contacted during an emergency.

### **SECTION D: HOUSEHOLD EXPENSES AND INCOME**

4. This section is included to establish a better sense of the socio-economic and cultural setting that applicant is coming from. Additionally, it helps JED Foundation to identify other potential opportunities to assist the family.

### **SECTION E - DECLARATION**

5. This assessment form has to be signed by the person who filled it in (applicant or guardian). If any other person besides the applicant or guardian filled this form, state the name, relationship to applicant and contact details.

### **SECTION F: SUPPLEMENTARY DOCUMENTS**

6. The following must be submitted along with this assessment form:
  1. Letter of support from teacher, principal or person familiar with applicant
  2. Exam results or report from most recent school academic year, to:

Application documents should be mailed to:

JED Foundations

GP 3487

General Post Office, Accra

OR submitted via email to [info@jedfoundations.org](mailto:info@jedfoundations.org)

If you need help to complete the form or have any further questions, please contact us on 020-008-0014.

## **SECTION A -APPLICANT INFORMATION**

Last Name \_\_\_\_\_

First Name(s) \_\_\_\_\_

Birth Date: (DD/MM/YYYY) \_\_\_\_\_

Country of Birth \_\_\_\_\_

Gender:  Male  Female

Nationality \_\_\_\_\_

Phone Number \_\_\_\_\_

WhatsApp Number \_\_\_\_\_

Email \_\_\_\_\_

Permanent Physical Address \_\_\_\_\_

\_\_\_\_\_

**SECTION B: APPLICANT EDUCATION HISTORY**

1. Is the applicant currently in school?    Yes  No

If yes, what is the name of the current school? \_\_\_\_\_

\_\_\_\_\_

Location of School \_\_\_\_\_

Current Grade \_\_\_\_\_

How much is the school fees of the applicant per year (GHc)? \_\_\_\_\_

2. If no, when was the applicant last in school (month/year)? \_\_\_\_\_

What grade was s/he in? \_\_\_\_\_

Name and Location of the School \_\_\_\_\_

\_\_\_\_\_

3. Why did s/he drop out of school? \_\_\_\_\_

\_\_\_\_\_

4. What activities has s/he engaged in since dropping out of school?

\_\_\_\_\_

\_\_\_\_\_

## **SECTION C - GUARDIAN INFORMATION**

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Birth Date: (DD/MM/YYYY) \_\_\_\_\_

Country of Birth \_\_\_\_\_

Gender:  Male  Female

Nationality \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Marital Status:  Single  Divorced  Separated

Phone Number \_\_\_\_\_

WhatsApp Number \_\_\_\_\_

Email \_\_\_\_\_

Permanent Physical Address \_\_\_\_\_

\_\_\_\_\_

### **Secondary Contact in Case of an Emergency**

Last Name \_\_\_\_\_

First Name \_\_\_\_\_

Gender:  Male  Female

Nationality \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Phone Number \_\_\_\_\_

WhatsApp Number \_\_\_\_\_

Email \_\_\_\_\_

Permanent Physical Address \_\_\_\_\_

\_\_\_\_\_

## **SECTION D: HOUSEHOLD EXPENSES AND INCOME**

1. Are you employed? Yes  No

If Yes, where? \_\_\_\_\_

Position \_\_\_\_\_

How long have you worked in this position? \_\_\_\_\_

What is your monthly Income (Ghc) \_\_\_\_\_

2. What was your highest level of education?

\_\_\_\_\_

3. Do you have another source of income? Yes  No

If yes, please indicate where from and how much

\_\_\_\_\_

4. How many people live in your household? \_\_\_\_\_

5. How many individuals in the household are below the age of 18? \_\_\_\_\_

6. How many are currently in school? \_\_\_\_\_

If there are any that are not in school, please indicate why \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

## **SECTION E - DECLARATION**

Before you return this assessment form, please sign the declaration form below.

I confirm that the information provided on this form is true and accurate, and that I will JED Foundation of any changes in the information I have provided.

Full Name \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

*If this form has been completed by anyone other than the applicant or guardian, please give details below:*

Completed by \_\_\_\_\_

Signed \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_

Contact Number(s) \_\_\_\_\_



## **SECTION F: SUPPLEMENTARY DOCUMENTS**

Please ensure that all relevant sections have been completed. Submit this assessment form along with:

3. Letter of support from teacher, principal or person familiar with applicant
4. Exam results or report from most recent school academic year, to:

JED Foundations  
GP 3487  
General Post Office, Accra

**OR**

Via email to [info@jedfoundations.org](mailto:info@jedfoundations.org)

If you need help to complete the form or have any further questions, please contact us on 020-008-0014.

### **HOW DID YOU HEAR ABOUT JED FOUNDATION?**

School     Newspaper     Radio     Word of Mouth

Internet     Other \_\_\_\_\_